



**MANIVEST 宏傑**

Originated in Asia, Based in Asia, Serving the World

源於亞洲，基於亞洲，服務全球

FACT SHEET

## Singapore

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### Brief Introduction of the Singapore Company

Singapore is located on the southern tip of the Malaysia peninsula and is one of the Asian Wonder economies. Singapore is a major international financial and trade centre, which is a reputation of highly regulated jurisdiction.

#### **LAW**

Singapore adopts a British based legal system, operating in a common law environment.

#### **CAPITAL**

The minimum authorised capital for a limited liability company is SGD100,000.00. The minimum paid-up capital is SGD2.00, with a minimum of one shareholder.

#### **DIRECTORS**

At least one director is appointed who is ordinarily resident in Singapore. Director must be above 21 years old and have not been previously disqualified from acting as director.

#### **COMPANY SECRETARY**

A local Company Secretary has to be appointed within 6 months from the date of incorporation of the company.

#### **REGISTERED OFFICE**

Each Singaporean company must have a local registered office which must be a physical address and not just a Post Office box.

#### **AUDITOR**

A local auditor has to be appointed within 3 months from the date of incorporation of the company.

#### **ANNUAL GENERAL MEETING, ANNUAL RETURN AND AUDIT**

Annual General Meetings must be conducted every year, when the company accounts are presented to the shareholders for approval. Annual returns must be submitted annually, a duty which is performed by the Company Secretary. Proper accounting records must be kept and financial statements must be audited annually

### Public Records

The Registry of Companies and Businesses in Singapore is statutory required to kept the following records and are available to the public:

- a. Names and addresses of all directors
- b. Names, addresses and shareholding of all members
- c. Name and addresses of company secretary
- d. Name and address of auditor
- e. Registered address, business address, company name and business registration number
- f. Mortgages and charges

## How Manivest Can Help You

The directors and management of Manivest are professionals in the offshore industry having served the Asia markets for nearly 20 years. Through our offices in Hong Kong, Shanghai and Macau as well as our associates in other Asia cities, we offer a full range of comprehensive value-added services to professional advisors and their clients.

Manivest offers the following services:

- Incorporation of Singapore corporation
- Incorporation of offshore onshore /offshore companies and structures in other jurisdictions
- Full corporate management services
- Registered office, business office, mail redirection and business centre (available in selected locations only)
- Accounting services
- Re-invoicing services
- Asset protection and preservation advisory services
- Business establishment services
- Market exploration services